

# Envision Grant Application - 2024

## External Applicants

Proposal Title: \_\_\_\_\_

### Applicant Information

*If you are applying on behalf of an External Organization, select one individual to be the point of contact.*

Applicant or Point of Contact Name: \_\_\_\_\_

On Behalf of External Organization: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

### Application Submission

The deadline for submitting an application is **1 March 2024**. If additional funds are available, there will be a second application cycle with a submission deadline of 1 September 2024.

**Electronic submissions are preferred.** Email the completed application and any supporting documents to: [envision\\_fund@catonsvillepres.org](mailto:envision_fund@catonsvillepres.org).

Applications may also be mailed to:

The Envision Board  
Catonsville Presbyterian Church  
1400 Frederick Road  
Catonsville, Maryland 21228

### Application Notes

- Please complete the application as thoroughly as possible. Incomplete applications may be returned to the applicant.
- For information on the evaluation criteria please visit our website: <http://www.catonsvillepres.org/envision.htm>.
- If additional space is needed, please attach additional pages and indicate to which question the response applies.

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**Alignment with Envision Award Goals**

*This section defines how the project aligns with the goals established for the Envision Awards.*

**Categories served by the project** (check all that apply):

- Development (new or expanded ministry areas)
- Service in Community (local, national, or international humanitarian activities)
- Social Justice Advocacy (work for social change to remove obstacles for all people)

**Project is intended to primarily serve which population:**

- Local
- National
- International

**Project represents which type of activity:**

- New initiative
- Expanded, updated, or changed initiative

**Project Details**

**Project Narrative**

*Describe your vision of the project. Include additional information or ideas about the project or organization. Include attachments, plans, brochures or samples.*

**Project Need**

*Provide relevant historical information and description of ongoing need. Consider the following questions in your response: How is the project responsive to God’s call? Why is the project important to you? How does the project provide a long-term solution to a problem?*

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**Population Served**

*Who will benefit from the project?*

**Project Goals and Evaluation Criteria**

*How will you measure and report on the project’s success? Please note: You will be expected to report on the progress of the project to the Envision Board at regular intervals.*

**Funding Details**

**Project Funds Requested by Year**

*For single-year funding request, enter just Year 1. For multi-year, enter amount under each year.*

<b>Year 1 Request</b>	<b>Year 2 Request</b>	<b>Year 3 Request</b>
\$	\$	\$

**Total Funds Requested** (*Sum of year 1, 2, and 3 requests*): \$ \_\_\_\_\_

**Complete the following to discuss partial funding options.**

**If the Envision Board is unable to meet the full funding request, is there a lesser amount that would still allow for the project to proceed? (Select one of these three options):**

**Yes - Any funding amount will be gratefully received.** *Describe plans for securing additional funding:*

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**Yes - The project can proceed, but with a reduced scope.** *Provide details below along with reduced funding profile:*

<b>Year 1 Reduced Request</b>	<b>Year 2 Reduced Request</b>	<b>Year 3 Reduced Request</b>
\$	\$	\$

**No - The project cannot proceed in any meaningful way without full funding from the Envision Board.**

**If the project were to be fully funded, when the funds are expended will the project be complete? If no, please discuss your plans for funding the project after Envision monies have been spent.**

**Has the project been approved for funds from another organization? If yes, please provide details.**

**Is the project relying on currently unconfirmed funds from another organization? If yes, discuss what would happen to any Envision monies granted should the other required funds not be obtained.**



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*Provide a narrative description of your timeline and budget. Indicate how costs were estimated (e.g., best guess, market research, or vendor quote). Attach any quotes to the application.*

**Other Project Logistics**

**Other Resources Required**

*Do you anticipate CPC members being involved in the project? If yes, please discuss.*

*Are any CPC facilities required for the project? If yes, please discuss.*

*List any necessary resources on which the project relies but for which you do not require Envision monies (e.g., donated items).*

**Concerns and Mitigations**

*List any factors you have considered that may hinder completion of the project and what you plan to do to mitigate those risks*

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**Outside Organization Information**

**Organization Name:** \_\_\_\_\_

*Outside organizations seeking Envision monies must have a CPC sponsor. **The CPC sponsor must also submit the Sponsor Questionnaire which is available on the website.***

**Sponsoring CPC Committee, Member, or Staff:** \_\_\_\_\_

**Description of Outside Organization**

*Provide a brief description of the organization. You may include a website for more information.*

**Why do you believe the Envision Awards are the right source of funding for the project?**

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**Has the organization received funds from any CPC source in the past? If yes, provide details.**